

Weymouth Rugby Football Club – Fire Risk Assessment

Jason Weston Grad IOSH has undertaken a fire safety risk assessment of the facilities at Weymouth RFC, Monmouth Road Weymouth, on behalf of the Club.

This Fire Risk Assessment addresses the requirements of Regulation 3 of the Management of Health & Safety at Work Regulations 1999 and the Regulatory Reform (Fire Safety) Order 2005, which include recommendations for required remedial actions and ongoing monitoring and control measures. The Regulations also require employers to devise and implement safety measures as identified in the Risk Assessment.

This assessment considers the following aspects of fire safety and also reflects the fire safety standards identified during the assessment in each area of the building being inspected:

- Sources of Ignition / Fuel
- Persons at Risk
- Fire Detection and Warning Systems
- Means Of Escape
- Provision of Fire Fighting Equipment
- Emergency Evacuation Plans and Training
- Maintenance and Testing of Fire Safety Equipment
- Signage
- Plant Emergency Procedures
- Building Plans & Fire Provisions

An action plan is included to ensure works necessary to bring the clubhouse to full compliance can be completed.

The assessments, observations and recommendations made are only pertinent to the conditions at the time of the assessment. Regular inspections and review risk assessments are required to ensure that the current standards are maintained. This assessment should be reviewed as the works are undertaken, and on an annual basis.

Jason Weston undertook this assessment on 28/11/09. The content of this report is based on the information and access provided to me at the time of this assessment. Any recommendations or advice in this report is based upon evidence seen. No guarantee can be given that any subsequent visit by inspectors with statutory powers may result in other breaches of legislation being found. Whilst every care is taken to interpret current Acts, Regulations and Approved Codes of Practices, these can only be authoritatively interpreted by Courts of Law.

Fire risk Assessment – Weymouth RFC Clubhouse

During the inspection, the following positive areas were noted.

- The building is single storey, with six well-spaced final exit points
- The rear escape doors from the Bar, changing corridor and Kitchen have been replaced with uPVC doors, all fitted with thumb turn locks on the inside These are easy to release for escape purposes at any time. All other doors are open during occupation.
- Portable appliance testing is on-going, all relevant equipment had been inspected as required.
- Periodic Inspection Report was completed in 2008 – next due in 2012.
- Emergency lights were fitted to all principal exit points.
- The whole site is non-smoking.
- The occupants are normally fit and healthy, and able to react quickly in an emergency.
- At least one fire exit is visible from nearly every part of the site – exceptions are the toilets and adjacent corridors, and the changing rooms, both areas of only short-term occupation.
- The site is generally a low hazard site in terms of fire risk.

Sources of ignition /fuel

The principal fire hazards arise from cooking activities, from potential electrical faults, or from gas appliance faults in the boiler room, or main bar area. There is a minimal quantity of flammable materials on the site.

Persons at risk

The persons principally at risk are those involved in catering operations. There is a reduced risk to all those in the clubhouse, but this is minimal, as there is little on-site to sustain a fire in the open areas of the clubhouse. The occupants sometimes include significant numbers of children, but this is always under adult supervision.

Fire detection and warning

The site has no fixed detection and warning system. When the clubhouse is in use, there are enough people on site to rely on detection by occupants, and the alarm to be raised by vocal instructions. There is an air-horn behind the bar, and it is planned to include some 10 year battery smoke detectors into the bar and changing corridor areas to improve detection and warning.

Means of escape

There are 6 escape routes from the clubhouse, all leading to the outside, with access to a place of safety (the car park) without the need to pass too close to the building. There is currently inadequate fire separation between the changing area and the main clubhouse. This is to be addressed by fitting a fire door to the changing corridor entrance.

Provision of fire fighting equipment

There is a powder extinguisher in the boiler room, and two portable extinguishers in the kitchen area. As the principal areas of risk, this is considered to be sufficient cover. These must be maintained, and suitable people trained in their effective use.

Emergency evacuation plans and training

A plan of the site is to be prepared, detailing the escape routes. All fire exits are to be signed as such, and an evacuation plan is to be drafted for inclusion on the site notice board. All key-holders to receive fire safety training, and all hirers of the hall to be briefed on the actions to take in the event of a fire.

Maintenance of fire safety equipment

All fire equipment must be maintained – as a guide, the following schedule should be used: -

Smoke detectors – weekly test by pushing the activation button

Fire Extinguishers – weekly visual check, and annual inspection and test by engineer

Fire exit door operation – weekly check

Signage

Some fire signage is in place. Additional “turn to open” signs needed on new doors, and fire exit signs above final exit doors.

Plant Emergency Procedures

Procedures should be in place to shut of the gas supply to the kitchen in an emergency, and those involved in catering must be trained in these.

Building Plans and fire provisions

A plan of the building, showing the escape routes, fire protection measures and areas of principal risk must be prepared, and displayed at the site.

Weymouth RFC Clubhouse Fire Risk Assessment Action Plan

Item	Issue	Action	By	When
1	No plan of site	Prepare plan of site, indicating fire protection measures and specific hazards		
2	No fire detection and warning equipment	Provide suitable detection and warning equipment – recommend 10 year battery smoke detectors placed in main bar area, at each end of changing room corridor, and in lobby.		
3	No effective fire separation between changing facilities and main part of building	Replace the existing door into the changing area corridor from the toilet area with a Fire door (FD30).		
4	No effective fire separation between the main electrical distribution board and remainder of the building	Replace the existing electric cupboard door with a Fire Door (FD30), and ensure that all cable entry points are fire / smoke sealed.		
5	No effective fire separation between the boiler room plant and the remainder of the building	Ensure all pipe entry points, and loft access hatch are smoke / fire sealed.		
6	It was not possible to confirm the last service / safety check date of the gas appliances	Identify the last service date for all gas equipment. If this is more than twelve months ago, re-book immediately.		
7	Storage of items in restricted areas	Clear all items stored in the boiler room and electric cupboard.		
8	No signage on areas of special hazard	Fit required “electric hazard” and “flammable hazard” signs to plant room doors.		
9	Emergency lights in changing room corridor dull / not working	All emergency lights require clean / service / discharge test, and a regular test regime put in place.		
10	Fire safety training	Train all key-holders in fire safety, including the use of extinguishers.		
11	No notice detailing actions in the event of fire	Prepare and display fire action notice.		