



# Weymouth Rugby Football Club Ltd

Founded 1872

Affiliated to the Rugby Football Union and the Dorset and Wilts Rugby Football Union  
Patron: The Mayor of Weymouth & Portland

Presidents: D Quick

Monmouth Avenue, Weymouth, Dorset, DT3 5HZ

Tel: 01305 778889

## Weymouth RFC Club Disciplinary policy

### Interpretation

Weymouth RFC Disciplinary Committee will investigate and deal with all breaches of Dorset & Wilts / RFU / Weymouth RFC rules / policies and procedures.

All disciplinary hearings held by Weymouth Rugby Football Club will follow the procedures laid down by these Regulations (based upon the Discipline Regulations & procedure of the Dorset & Wilts & RFU).

Discipline procedures for Youth Rugby (those under 18 years of age at the Time of the offence, playing youth rugby) follow the same conventions unless otherwise stated. Guidance will be taken from the Dorset & Wilts (D&W) / RFU rules in place at the time of the offence. The Disciplinary committee will impose sanctions both independently, upon recommendation of the D&W & RFU and prior to any player / member appearing before the D&W and or RFU on any matter. In matters relating to breaches of safeguarding rules and policies the club may issue a Temporary Suspension Order whilst the incident is investigated.

### Referrals Procedure

#### **Sending Offs**

#### **Referees responsibilities (Society or Club)**

In all cases where the Referee has sent off a player, the Referee shall, within 72 hours after the end of the match send a completed copy of the sending off Report to the Disciplinary panel to which the player's Club is affiliated or Allocated and to the Dorset & Wilts (D&W) Discipline Secretary.

#### **Captain's / Senior Team manager responsibilities**

Captains / Team Managers must report the name of the player sent off and relevant details to the Club Secretary within 24 hours of the offence being committed.

#### **Yellow Cards**

All teams are required to report any individuals who have been sin-binned Within 48 hours of the cessation of the game to the Club Secretary. Any player who is deemed to have an "irregular frequency" of yellow cards will be requested to appear in front of the Disciplinary Committee to explain their reasons why. To monitor discipline levels throughout the Club, the Club Discipline Secretary / Honorary Secretary will keep records on a season-by-season basis.

#### **Youth Rugby**

*Registered under the Industrial and Provident Societies Act 1965 - Register No. 29859 R*

Web: [www.weymouthrfc.org.uk](http://www.weymouthrfc.org.uk)

Email: [enquiries@weymouthrfc.org.uk](mailto:enquiries@weymouthrfc.org.uk)

Page 1 of 4



# Weymouth Rugby Football Club Ltd

Founded 1872

Affiliated to the Rugby Football Union and the Dorset and Wilts Rugby Football Union  
Patron: The Mayor of Weymouth & Portland

Presidents: D Quick

Monmouth Avenue, Weymouth, Dorset, DT3 5HZ

Tel: 01305 778889

In the case of Youth Rugby, the coach or team manager must report the name and Age of the player concerned to the Mini & Youth Chairman, Safeguarding Officer or Club Secretary within 24 hours.

## **Other (Not Exhaustive)**

### **Undetected acts of foul play**

Weymouth RFC actively encourages all players and Club representatives to Report any incidence of foul play to the Head Coach / Club Secretary which has otherwise been undetected by the referee or officials. This must be made in writing Providing the players name involved and the nature of the offence. Any resulting action will then be taken by the Discipline Committee in conjunction with any Clubs/Bodies from which the complaint was made.

### **Acts or bad or unseemly behaviour**

Weymouth RFC actively encourages all individuals to report any witnessed Acts of bad or unseemly behaviour by any member of the Club / Head Coach / Club Secretary. This includes that of spectators and or parents.

### **Breach of Club Rules**

Weymouth RFC expects all of its members to follow club rules at all times, referrals for breaches of club rules can be made at any time.

## **Disciplinary Procedures**

### **Disciplinary Panel**

All incidence of negative behaviour / breaches of D&W / RFU/ Club rules / policies and procedures will be dealt with by the Disciplinary Panel made up from members of the management committee (Club Chairman, Club Vice Chairman, Club President, Club Treasurer & Club Secretary (Discipline Secretary)). For Youth Disciplinary matters the Safeguarding Officer / Dorset & Wilts Safeguarding Officer will be consulted and may be asked to join the committee. These members are charged with the key responsibility of maintaining the standards of discipline within the Club.

## **Procedures**

### **Hearings**

The Key role of the committee is established the facts and the circumstances of the offence prior to making any decisions. Witness statements will be taken as required and the committee will call witnesses and persons as required to establish the facts of the incident / breach of rules / policies and procedures. The age of the individual

*Registered under the Industrial and Provident Societies Act 1965 - Register No. 29859 R*

Web: [www.weymouthrfc.org.uk](http://www.weymouthrfc.org.uk)

Email: [enquiries@weymouthrfc.org.uk](mailto:enquiries@weymouthrfc.org.uk)

Page 2 of 4



# Weymouth Rugby Football Club Ltd

Founded 1872

Affiliated to the Rugby Football Union and the Dorset and Wilts Rugby Football Union  
Patron: The Mayor of Weymouth & Portland

Presidents: D Quick

Monmouth Avenue, Weymouth, Dorset, DT3 5HZ

Tel: 01305 778889

will be taken into account in terms of the way in which the hearing is conducted. The roles of the Safeguarding Officer in youth matters are to ensure that the welfare of the child is catered for at all times.

The hearing must be attended by the individual involved and/or an appropriate Representative (with prior agreement and authorisation).

## **Prior to the Hearing**

The Club Secretary will set a date for the hearing within 5 working days of the reporting of the alleged incident. He will write formally to the individual involved and advise them of the date set for the hearing. In the event that the original date is Not suitable, then an alternative must be agreed within 24 hours.

All of the necessary information to be circulated at least 24 hours before the hearing to the Disciplinary Panel.

## **Process at Hearing**

- The Committee will make the individual as comfortable as possible.
- The Chair of the Disciplinary Panel must read out the alleged offence and ask the Player / Club Member / Individual for admission or non-admission of the offence.
- The individual will be given the chance to explain what happened in their own words.
- Any witness statements will be read out and the Committee will ask questions of the individual as required to establish the facts.
- The Committee will ask any representatives present to make any mitigating or supporting comments.

A designated member of the Disciplinary Committee must take notes at the hearing as a true and accurate record.

Prior to making any decision the committee will ask the individual and his witnesses to withdraw whilst they discuss and agree any sanctions as appropriate.

## **Sanctions**

The Disciplinary Panel will have the powers to carry out the following:

- Make sanctions in accordance with the recommended sanctions of the RFU as contained in the RFU Handbook.
- Make sanctions as accordance with the Youth Rugby guidelines of the RFU Handbook.
- Take no further action
- To take no action but refer to the Dorset & Wilts RFU Discipline Sub-Committee
- Issue a caution
- Suspend any individual for an agreed period of time

*Registered under the Industrial and Provident Societies Act 1965 - Register No. 29859 R*

Web: [www.weymouthrfc.org.uk](http://www.weymouthrfc.org.uk)

Email: [enquiries@weymouthrfc.org.uk](mailto:enquiries@weymouthrfc.org.uk)



# Weymouth Rugby Football Club Ltd

Founded 1872

*Affiliated to the Rugby Football Union and the Dorset and Wilts Rugby Football Union  
Patron: The Mayor of Weymouth & Portland*

*Presidents: D Quick*

Monmouth Avenue, Weymouth, Dorset, DT3 5HZ

Tel: 01305 778889

- Terminate membership
- Any other penalties as deemed suitable to the offence committed.

## **Appeals**

All individuals should be given the option to appeal against any sanctions Given. The Appellant shall serve notice of appeal in writing, stating the grounds of the appeal and address the letter to the Club Chairman. The Chairman shall appoint two other Officers of the club to serve on the Appeal Panel (none of whom served on the original Disciplinary Committee) and shall advise the Appellant of the appeal hearing, which should be no more than 14 days after the original hearing. A member of the original panel that heard the case may attend the appeal hearing as an Observer. The Appeal Panel has the power to quash a finding and any Sanction imposed by the original Disciplinary Committee. It may also Substitute an alternative finding and/or reduce or increase the original Sanction.

There shall be no further right of appeal from this appeal.

The Appellant punishment shall remain in force pending the outcome of any appeal.

## **Appearing before D&W disciplinary panel**

Any player(s) who are called in front of the D&W disciplinary panel will be accompanied by the Club Secretary. Any fines imposed will be the sole responsibility of the player to pay and not the club. Guidance on D&W disciplinary hearings can be found in the D&W handbook.

## **Payment of Fines**

Any players appearing before and or being fined by the Dorset & Wilts RFU will be solely responsible for paying any fine incurred. The player will also be responsible for meeting any costs / charges in relation to any appeal or representation against a fine and or judgement by the Dorset & Wilts RFU Disciplinary panel.

## **Reference taken from (not exhaustive)**

RFU Regulations, RFU Handbook  
Dorset & Wilts Handbook  
Weymouth RFC Club Rules  
Weymouth RFC codes of conduct  
Weymouth RFC Safeguarding & Equity Policy

Updated Jan 2012, Chris Davis Club Secretary

---

*Registered under the Industrial and Provident Societies Act 1965 - Register No. 29859 R*

Web: [www.weymouthrfc.org.uk](http://www.weymouthrfc.org.uk)

Email: [enquiries@weymouthrfc.org.uk](mailto:enquiries@weymouthrfc.org.uk)

Page 4 of 4